# Managing Security

To ensure the school premises are a safe environment for children, school employees, visitors and parents/ guardians, for example by the use of CCTV, Security ID Cards, Visitor registration, Employee and Governor photographic displays. The types of personal information we need for this purpose include:

- Personal Images (CCTV, Photographs)
- Name, vehicle registration (Visitor registration)

The purpose of this use of data is for public safety and the prevention of crime, and our legal basis for using the information in this way is a task in the public interest.

The school is the data controller. The CCTV hardware and support is provided under contract. Our visitor registration system is supported by our provider under contract.

We may share this information with the Police or other certified investigators.

We retain CCTV footage for 30 days before it is overwritten. The information may be retained for a longer period if imagery is required for evidential purposes.

Our visitor records will be held for seven years.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

For information about your rights in relation to this use of your personal information please see section 5 of our overarching privacy notice.